

**TIMBER CREEK
COMMUNITY DEVELOPMENT DISTRICT**

August 6, 2020 Minutes of Public Hearings & Regular Meeting

Minutes of the Public Hearings & Regular Meeting

The Public Hearings & Regular Meeting of the Board of Supervisors for the Timber Creek Community Development District was held on **Thursday, August 6, 2020 at 2:00 p.m.** via conference call at 1-866-906-9330 with access code 4863181.

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Public Hearings & Regular Meeting of the Board of Supervisors of the Timber Creek Community Development District to order on **Thursday, August 6, 2020 at 2:07 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Chair
Nick Dister	Vice Chair
Laura Coffey	Supervisor
Kelly Evans	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Nicole Hicks	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker
Tonja Stewart	District Engineer, Stantec

There were no members of the general public in attendance on the conference call.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. RECESS TO PUBLIC HEARING

Ms. Hicks directed the Board to recess to the public hearing.

42 **4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2021 BUDGET**

43 **A. Open Public Hearing on Proposed Fiscal Year 2021 Budget**

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45 MOTION TO: Open the public hearing.
46 MADE BY: Supervisor Evans
47 SECONDED BY: Supervisor Dister
48 DISCUSSION: None further
49 RESULT: Called to Vote: Motion PASSED
50 5/0 - Motion passed unanimously

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52 **B. Staff Presentations**

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54 Ms. Hicks went over the budget, the line items that were increased, and the total budget amount.

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56 **C. Public Comments**

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58 There were no public comments.

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60 **D. Consideration of Resolution 2020-06; Adopting Fiscal Year 20201 Budget**

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62 The Board reviewed the resolution.

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64 MOTION TO: Approve Resolution 2020-06.
65 MADE BY: Supervisor Hills
66 SECONDED BY: Supervisor Evans
67 DISCUSSION: None further
68 RESULT: Called to Vote: Motion PASSED
69 5/0 - Motion passed unanimously

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71 **E. Close Public Hearing on Proposed Fiscal Year 2021 Budget**

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73 MOTION TO: Close the public hearing.
74 MADE BY: Supervisor Evans
75 SECONDED BY: Supervisor Hills
76 DISCUSSION: None further
77 RESULT: Called to Vote: Motion PASSED
78 5/0 - Motion passed unanimously
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82 **5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

83 **A. Open Public Hearing on Levying O&M Assessments**

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MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

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92 **B. Staff Presentations**

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94 Ms. Hicks went over that this resolution is what allows the County to collect the assessments.

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96 **C. Public Comments**

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98 There were no public comments.

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100 **D. Consideration of Resolution 2020-07; Levying O&M Assessments**

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102 The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2020-07.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

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111 **E. Close Public Hearing on Levying O&M Assessments**

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MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

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121 **6. RETURN TO REGULAR MEETING**

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123 Ms. Hicks directed the Board to return to the Regular Meeting.

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7. BUSINESS ITEMS

A. Consideration of Resolution 2020-08; Setting Fiscal Year 2021 Meeting Schedule

The Board reviewed the resolution and meeting schedule. Ms. Hicks went over that the schedule will be the same with the meetings being held on the first Thursday of the month at 2:00 p.m. at the Meritus office.

MOTION TO:	Approve Resolution 2020-08.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion passed unanimously

B. General Matters of the District

8. CONSENT AGENDA

A. Consideration of Minutes of the Regular Meeting June 4, 2020

The Board reviewed the minutes.

MOTION TO:	Approve the June 4, 2020 meeting minutes.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

B. Consideration of Operations and Maintenance Expenditures May 2020

C. Consideration of Operations and Maintenance Expenditures June 2020

The Board reviewed the O&Ms.

MOTION TO:	Approve the May 2020 and June 2020 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

167 **D. Review of Financial Statements Month Ending June 30, 2020**

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169 The Board reviewed and accepted the financials.
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172 **9. VENDOR/STAFF REPORTS**

- 173 **A. District Counsel**
- 174 **B. District Engineer**
- 175 **C. District Manager**

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177 There were no additional reports from staff at this time.
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180 **10. SUPERVISOR REQUESTS**

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182 Supervisor Evans asked for management to make sure they are working to resolve issues with
183 Cornerstone and to make sure to stay on top of it until the issues are addressed.
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186 **11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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188 There were no audience questions or comments.
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191 **12. ADJOURNMENT**

193	MOTION TO:	Adjourn at 2:13 p.m.
194	MADE BY:	Supervisor Evans
195	SECONDED BY:	Supervisor Coffey
196	DISCUSSION:	None further
197	RESULT:	Called to Vote: Motion PASSED
198		5/0 - Motion Passed Unanimously

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201 **Please note the entire meeting is available on disc.*

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203 **These minutes were done in summary format.*

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205 **Each person who decides to appeal any decision made by the Board with respect to any matter*
206 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
207 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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209 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
210 **noticed meeting held on 3-4-21.**

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214 **Signature**

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217 **Printed Name**

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219 **Title:**

220 **Secretary**

221 **Assistant Secretary**

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Signature

Jeff Hille

Printed Name

Title:

Chairman

Vice Chairman

Recorded by Records Administrator

Signature

3/4/2021
Date

