

**TIMBER CREEK
COMMUNITY DEVELOPMENT DISTRICT**

January 3, 2019 Minutes of Regular Meeting and Audit Committee Meeting

Minutes of the Regular Meeting and Audit Committee Meeting

The Regular Meeting and Audit Committee Meeting of the Board of Supervisors for the Timber Creek Community Development District was held on **Thursday, January 3, 2019 at 2:00 p.m.** at The Offices of Meritus, located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting and Audit Committee Meeting of the Board of Supervisors of the Timber Creek Community Development District to order on **Thursday, January 3, 2019 at 2:00 p.m.**

Board Members Present and Constituting a Quorum:

Nick Dister	Vice Chair
Ryan Motko	Supervisor
Albert Viera	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Nicole Hicks	Meritus
John Vericker	District Counsel

There were no members of the general public in attendance.

2. RECESS TO AUDIT COMMITTEE MEETING

Ms. Hicks directed the Board to recess to the Audit Committee Meeting.

3. AUDIT COMMITTEE MEETING

A. Open the Audit Committee Meeting

MOTION TO:	Open the Audit Committee Meeting.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

45 **B. Evaluate and Rank the Audit Proposals**

46 **i. Grau & Associates**

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48 Ms. Hicks stated that she had only received the one proposal.

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50 **C. Finalize the Ranking and Consideration of the Audit Committee Recommendation**

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52 Ms. Hicks reviewed the proposal with the Board.

MOTION TO:	Approve the proposal.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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61 **D. Close the Audit Committee Meeting**

MOTION TO:	Close the Audit Committee Meeting.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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71 **4. RETURN AND PROCEED TO REGULAR MEETING**

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73 Ms. Hicks directed the Board to return and proceed to the Regular Meeting.

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76 **5. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

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78 There were no audience questions or comments on agenda items.

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81 **6. VENDOR/STAFF REPORTS**

82 **A. District Counsel**

83 **B. District Engineer**

84 **C. District Manager**

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88 **7. BUSINESS ITEMS**

89 **A. Consideration of Audit Committee Recommendations and Evaluation**

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91 The Board reviewed the proposal.

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93 MOTION TO: Approve the Grau & Associates proposal.

94 MADE BY: Supervisor Luce

95 SECONDED BY: Supervisor Viera

96 DISCUSSION: None further

97 RESULT: Called to Vote: Motion PASSED

98 4/0 - Motion passed unanimously

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100 **B. General Matters of the District**

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103 **8. CONSENT AGENDA**

104 **A. Consideration of Minutes of the Public Hearing & Regular Meeting Sep. 6, 2018**

105 **B. Consideration of Operations and Maintenance Expenditures August 2018**

106 **C. Consideration of Operations and Maintenance Expenditures September 2018**

107 **D. Consideration of Operations and Maintenance Expenditures October 2018**

108 **E. Consideration of Operations and Maintenance Expenditures November 2018**

109 **F. Review of Financial Statements Month Ending November 30, 2018**

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111 The Board reviewed the Consent Agenda items.

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113 MOTION TO: Approve the Consent Agenda.

114 MADE BY: Supervisor Luce

115 SECONDED BY: Supervisor Viera

116 DISCUSSION: None further

117 RESULT: Called to Vote: Motion PASSED

118 4/0 - Motion Passed Unanimously

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121 **9. SUPERVISOR REQUESTS**

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123 There were no supervisor requests or audience comments.

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126 **10. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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128 There were no audience questions or comments.

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132 **11. ADJOURNMENT**
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134	MOTION TO:	Adjourn.
135	MADE BY:	Supervisor Luce
136	SECONDED BY:	Supervisor Viera
137	DISCUSSION:	None further
138	RESULT:	Called to Vote: Motion PASSED
139		4/0 - Motion Passed Unanimously

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141 **Please note the entire meeting is available on disc.*

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143 **These minutes were done in summary format.*

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145 **Each person who decides to appeal any decision made by the Board with respect to any matter*
146 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
147 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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149 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
150 noticed meeting held on 6-06-19.

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154 Signature
155 Brad Hoyer
156 Printed Name

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159 Title:
160 Secretary
161 Assistant Secretary

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154 Signature
155 NICK DISTUR
156 Printed Name

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159 Title:
160 Chairman
161 Vice Chairman



Recorded by Records Administrator

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6-12-19
Date