

**TIMBER CREEK
COMMUNITY DEVELOPMENT DISTRICT**

August 5, 2021 Minutes of Regular Meeting and Public Hearing

Minutes of the Regular Meeting and Public Hearing

The Regular Meeting and Public Hearing of the Board of Supervisors for the Timber Creek Community Development District was held on **Thursday, August 5, 2021 at 2:00 p.m.** at the Offices at Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Brian Lamb called the Regular Meeting and Public Hearing of the Board of Supervisors of the Timber Creek Community Development District to order on **Thursday, August 5, 2021 at 2:41 p.m.**

Board Members Present and Constituting a Quorum:

Nick Dister	Vice-Chair
Steve Luce	Supervisor
Kelly Evans	Supervisor
Laura Coffey	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
Bryan Radcliff	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker
Vanessa Steinerts	District Counsel, Straley Robin Vericker

There were no audience members in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. RECESS TO PUBLIC HEARING

Mr. Lamb directed the Board to recess to the public hearing.

42 **4. PUBLIC HEARINGS ON ADOPTING PROPOSED FISCAL YEAR 2022 BUDGET**
43 **AND LEVYING O&M ASSESSMENTS**

44 **A. Open the Public Hearings on Adopting Proposed Fiscal Year 2022 Budget and**
45 **Levying O&M Assessments**
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MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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54 **B. Staff Presentations**
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56 Mr. Lamb went over the proposed fiscal year 2022 budget and line items. Supervisor Coffey asked
57 if supervisor fees were in the budget. Mr. Lamb said yes. The assessments will remain the same for
58 fiscal year 2022.

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60 **C. Public Comments**
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62 There were no public comments.
63

64 **D. Consideration of Resolution 2021-07; Adopting Proposed Fiscal Year 2022 Budget**
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66 The Board reviewed the resolution.
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MOTION TO:	Approve Resolution 2021-07.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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75 **E. Consideration of Resolution 2021-08; Levying O&M Assessments**
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77 The Board reviewed the resolution.
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MOTION TO:	Approve Resolution 2021-08.
MADE BY:	Supervisor Coffey
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

F. Close the Public Hearings on Adopting Proposed Fiscal Year 2022 Budget Levying O&M Assessments

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Coffey
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

5. RETURN AND PROCEED TO THE REGULAR MEETING

Mr. Lamb directed the Board to return and proceed to the regular meeting.

6. BUSINESS ITEMS

A. Consideration of Resolution 2021-09; Setting Fiscal Year 2022 Meeting Schedule

The Board reviewed the resolution and meeting schedule.

MOTION TO:	Approve Resolution 2021-09.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

B. Acceptance of Financial Review for FY Ending September 30, 2020

Mr. Lamb reviewed the yearly audit with the board.

119 MOTION TO: Accept the Financial Review for Fiscal Year Ending
120 September 30, 2020.
121 MADE BY: Supervisor Evans
122 SECONDED BY: Supervisor Coffey
123 DISCUSSION: None further
124 RESULT: Called to Vote: Motion PASSED
125 4/0 - Motion Passed Unanimously

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127 **C. Consideration of Resolution 2021-10; Re-designating Officers**
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129 Mr. Lamb went over the resolution with the Board and that the reason for the resolution is adding
130 Mr. Radcliff as an additional Assistant Secretary.
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132 MOTION TO: Approve Resolution 2021-10.
133 MADE BY: Supervisor Evans
134 SECONDED BY: Supervisor Coffey
135 DISCUSSION: None further
136 RESULT: Called to Vote: Motion PASSED
137 4/0 - Motion Passed Unanimously

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139 **D. General Matters of the District**
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141 Mr. Radcliff provided an update on the pool motor and the timeline for installation.
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144 **7. CONSENT AGENDA**

- 145 **A. Consideration of Minutes of the Regular Meeting June 3, 2021**
- 146 **B. Consideration of Operations and Maintenance Expenditures May 2021**
- 147 **C. Consideration of Operations and Maintenance Expenditures June 2021**
- 148 **D. Review of Financial Statements for Month Ending June 30, 2021**

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150 The Board reviewed the Consent Agenda items.
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152 MOTION TO: Approve the Consent Agenda items.
153 MADE BY: Supervisor Evans
154 SECONDED BY: Supervisor Dister
155 DISCUSSION: None further
156 RESULT: Called to Vote: Motion PASSED
157 4/0 - Motion Passed Unanimously

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8. VENDOR AND STAFF REPORTS

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

There were no additional reports from staff.

9. SUPERVISOR REQUESTS

There were no supervisor requests at this time.

10. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

There were no audience comments.

11. ADJOURNMENT

MOTION TO:	Adjourn at 2:48 p.m.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

188 *Please note the entire meeting is available on disc.

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190 *These minutes were done in summary format.

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192 *Each person who decides to appeal any decision made by the Board with respect to any matter
193 considered at the meeting is advised that person may need to ensure that a verbatim record of the
194 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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196 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
197 noticed meeting held on 11/04/21.

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Signature

Signature

Printed Name

Printed Name

Title:

Secretary

Assistant Secretary

Title:

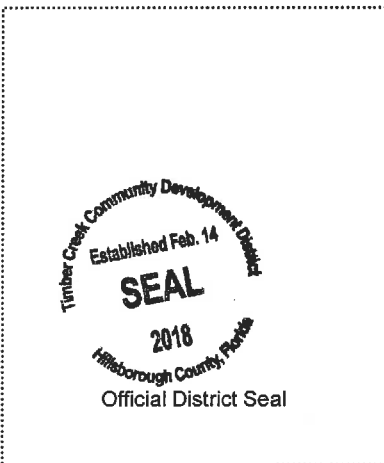
Chairman

Vice Chairman

Recorded by Records Administrator

Signature

Date



11/05/21