TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS REGULAR MEETING JUNE 4, 2020

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT AGENDA

THURSDAY, JUNE 4, 2020 AT 2:00 P.M.

District Board of Supervisors Chairman Jeff Hills

CALL IN NUMBER: 1-866-906-9330

Vice-ChairmanNick DisterSupervisorSteve LuceSupervisorKelly EvansSupervisorLaura Coffey

ACCESS CODE: 4863181

District Manager Meritus Gene Roberts

District Attorney Straley Robin Vericker John Vericker

District Engineer Stantec, Inc Tonja Stewart

All cellular phones and pagers must be turned off during the meeting

The meeting will begin at 2:00 p.m. Following the Call to Order, the public has the opportunity to comment on posted agenda items during the second section called Public Comments on Agenda Items. Each individual is limited to three (3) minutes for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. The third section is called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fourth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fifth section is called Vendor/Staff Reports. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The sixth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called Audience Questions, Comments and Discussion Forum. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Board of Supervisors

Timber Creek Community Development District

Dear Board Members:

The Regular Meeting of Timber Creek Community Development District will be held on **June 4, 2020 at 2:00 p.m.** via conference call at the information listed below. Following is the agenda for the meeting:

Call In Number: 1-866-906-9330 Access Code: 4863181

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENTS ON AGENDA ITEMS
- 3. BUSINESS ITEMS

 - B. General Matters of the District
- 4. CONSENT AGENDA

 - C. Review of Financial Statements Month Ending April 30, 2020......Tab 04

5. VENDOR/STAFF REPORTS

- A. District Counsel
- B. District Engineer
- C. District Manager
- 6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS
- 7. AUDIENCE QUESTIONS AND COMMENTS AND DISCUSSION FORUM
- 8. ADJORNMENT

While it is necessary to hold the above referenced meeting of the District's Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so telephonically at 1-866-906-9330, Participant Access Code – 4863181. Additionally, participants are encouraged to submit questions and comments to the District Manager in advance at 813-873-7300 to facilitate the Board's consideration of such questions and comments during the meeting.

We look forward to speaking with you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely

Gene Roberts, District Manager

RESOLUTION 2020-___

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2020/2021; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors ("Board") of the Timber Creek Community Development District ("District") prior to June 15, 2020 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("Proposed Budget"); and

WHEREAS, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT:

- 1. **PROPOSED BUDGET APPROVED**. The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.
- 2. **SETTING A PUBLIC HEARING**. The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: August 6, 2020

HOUR: 2:00 p.m.

LOCATION*: Meritus

2005 Pan Am Circle, Suite 300

Tampa, FL 33607

*Please note that pursuant to Governor DeSantis' Executive Order 20-69 (as it may be extended or amended) relating to the COVID-19 public health emergency and to protect the public and follow the CDC guidance regarding social distancing, such public hearing and meeting may be held telephonically or virtually. Please check on the District's website for the latest information: http://timbercreekcdd.com/.

- 3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.
- 4. **POSTING OF PROPOSED BUDGET**. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post the Proposed Budget on the District's website at least two days before the budget hearing date and shall remain on the website for at least 45 days.

- 5. **PUBLICATION OF NOTICE**. Notice of this public hearing shall be published in the manner prescribed by Florida law.
 - 6. **EFFECTIVE DATE**. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED ON JUNE 4, 2020.

Attest:	Development District		
Print Name:	Jeff Hills		
Secretary / Assistant Secretary	Chair of the Board of Supervisors		

Exhibit A: Proposed Budget for Fiscal Year 2020/2021



TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021 PROPOSED ANNUAL OPERATING BUDGET





FISCAL YEAR 2021 PROPOSED ANNUAL OPERATING BUDGET

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MAY 7, 2020



BUDGET INTRODUCTION

Background Information

The Timber Creek Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2021, which begins on October 1, 2020. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

Fund Number	Fund Name	Services Provided
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2018 Special Assessment Revenue Bonds
201	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2020 Special Assessment Revenue Bonds

Facilities of the District

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Current Period Actuals 10/1/19 - 2/29/20	Projected Revenues & Expenditures 3/1/20 to 9/30/20	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES					
Operations & Maintenance Assmts-Tax Roll	150,775.46	150,449.90	544.13	150,994.03	218.57
Operations & Maintenance Assmts-Off Roll	58,649.54	18,451.72	0.00	18,451.72	(40,197.82)
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$209,425.00	\$168,901.62	\$544.13	\$169,445.75	(\$39,979.25)
INTEREST EARNINGS					
Interest Earnings	0.00	91.26	0.00	91.26	91.26
TOTAL INTEREST EARNINGS	\$0.00	\$91.26	\$0.00	\$91.26	\$91.26
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Developer Contribution	0.00	4,052.41	0.00	4,052.41	4,052.41
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$0.00	\$4,052.41	\$0.00	\$4,052.41	\$4,052.41
TOTAL REVENUES	\$209,425.00	\$173,045.29	\$544.13	\$173,589.42	(\$35,835.58)
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Management	24,000.00	10,000.00	14,000.00	24,000.00	0.00
District Engineer	4,000.00	1,865.00	2,135.00	4,000.00	0.00
Disclosure Report	4,200.00	0.00	4,200.00	4,200.00	0.00
Trustees Fees	4,300.00	1,683.60	2,616.40	4,300.00	0.00
Accounting Services	0.00	0.00	5,250.00	5,250.00	5,250.00
Auditing Services	5,000.00	523.00	5,977.00	6,500.00	1,500.00
Postage, Phone, Faxes, Copies	150.00	22.27	77.73	100.00	(50.00)
Public Officials Insurance	2,500.00	2,306.00	0.00	2,306.00	(194.00)
Legal Advertising	2,000.00	773.50	726.50	1,500.00	(500.00)
Bank Fees	200.00	45.00	105.00	150.00	(50.00)
Dues, Licenses & Fees	175.00	175.00	0.00	175.00	0.00
Office Supplies	100.00	0.00	100.00	100.00	0.00
ADA Website Compliance	0.00	0.00	0.00	0.00	0.00
Website Administration	1,800.00	2,250.00	1,050.00	3,300.00	1,500.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$48,425.00	\$19,643.37	\$36,237.63	\$55,881.00	\$7,456.00
LEGAL COUNSEL					
District Counsel	5,000.00	2,659.45	2,340.55	5,000.00	0.00
TOTAL DISTRICT COUNSEL	\$5,000.00	\$2,659.45	\$2,340.55	\$5,000.00	\$0.00
UTILITY SERVICES					
Street Lights	50,000.00	183.41	34,816.59	35,000.00	(15,000.00)
Other Electric Services	0.00	11,444.43	3,499.57	14,944.00	14,944.00
Water Utility Services	8,000.00	0.00	4,000.00	4,000.00	(4,000.00)
TOTAL UTILITY SERVICES	\$58,000.00	\$11,627.84	\$42,316.16	\$53,944.00	(\$4,056.00)
GARBAGE/SOLID WASTE CONTROL SERVICES					
Garbage Collection	2,000.00	0.00	1,000.00	1,000.00	(1,000.00)
TOTAL GARBAGE COLLECTION	\$2,000.00	\$0.00	\$1,000.00	\$1,000.00	(\$1,000.00)
OTHER PHYSICAL ENVIRONMENT	2 222 22	0.00	2 222 22	2 222 22	(2.000.00)
Pool Maintenance	6,000.00	0.00	3,000.00	3,000.00	(3,000.00)
Waterway Management System	9,000.00	1,900.00	2,660.00	4,560.00	(4,440.00)
Irrigation Maintenance	5,000.00	0.00	500.00	500.00	(4,500.00)
General, Property & Casualty Insurance	6,000.00	2,819.00	0.00	2,819.00	(3,181.00)
Misc. Maintenance	0.00	0.00	0.00	0.00	0.00
Club Facility Maintenance	10,000.00	0.00	5,000.00	5,000.00	(5,000.00)
Landscape Maintenance	50,000.00	12,100.00	21,740.00	33,840.00	(16,160.00)
Mulch	0.00	0.00	0.00	0.00	0.00
Landscape Maintenance Other TOTAL OTHER PHYSICAL ENVIRONMENT	10,000.00	0.00	0.00	0.00	(10,000.00)
	\$96,000.00	\$16,819.00	\$32,900.00	\$49,719.00	(\$46,281.00)
RESERVES	0.00	0.00	0.047.40	0.04****	0.04** 10
Reserves TOTAL DESERVES	0.00	0.00	8,045.42	8,045.42	8,045.42
TOTAL RESERVES	\$0.00	\$0.00	\$8,045.42	\$8,045.42	\$8,045.42
TOTAL EXPENDITURES	\$209,425.00	\$50,749.66	\$122,839.76	\$173,589.42	(\$35,835.58)
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$122,295.63	(\$122,295.63)	\$0.00	\$0.00

^{***} EXCLUDES 2% HILLSBOROUGH COUNTY COLLECTION COST

^{***} EXCLUDES 4% EARLY PAYMENT DISCOUNT

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20	Fiscal Year 2021 Proposed Operating Budget	Increase / (Decrease) from FY 2020 to FY 2021
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES					
Operations & Maintenance Assmts-Tax Roll	150,775.46 58,649.54	150,994.03	218.57 (40,197.82)	242,675.00 0.00	91,899.54 (58,649.54)
Operations & Maintenance Assmts-Off Roll TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$209,425.00	18,451.72 \$169,445.75	(\$39,979.25)	\$242,675.00	\$33,250.00
	\$203,42J.00	\$105,44J.7J	(033,373.23)	3242,073.00	\$33,230.00
INTEREST EARNINGS Interest Earnings	0.00	91.26	91.26	0.00	0.00
TOTAL INTEREST EARNINGS	\$0.00	\$91.26	\$91.26	\$0.00	\$0.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	1	V02120	V 01.20		V0.00
Developer Contribution	0.00	4,052.41	4,052.41	0.00	0.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCE		\$4,052.41	\$4,052.41	\$0.00	\$0.00
TOTAL REVENUES	\$209,425.00	\$173,589.42	(\$35,835.58)	\$242,675.00	\$33,250.00
EXPENDITURES				-	
LEGISLATIVE					
Supervisor Fees	0.00	0.00	0.00	6,000.00	6,000.00
TOTAL LEGISLATIVE	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
FINANCIAL & ADMINISTRATIVE					
District Management	24,000.00	24,000.00	0.00	27,000.00	3,000.00
District Engineer Disclosure Report	4,000.00 4,200.00	4,000.00 4,200.00	0.00	4,000.00 8,400.00	0.00 4,200.00
Trustees Fees	4,200.00	4,200.00	0.00	8,400.00 6,750.00	4,200.00 2,450.00
Accounting Services	0.00	5.250.00	5.250.00	0.00	0.00
Auditing Services	5,000.00	6,500.00	1,500.00	7,200.00	2,200.00
Postage, Phone, Faxes, Copies	150.00	100.00	(50.00)	150.00	0.00
Public Officials Insurance	2,500.00	2,306.00	(194.00)	2,500.00	0.00
Legal Advertising	2,000.00	1,500.00	(500.00)	2,000.00	0.00
Bank Fees	200.00	150.00	(50.00)	200.00	0.00
Dues, Licenses & Fees Office Supplies	175.00 100.00	175.00 100.00	0.00	175.00 100.00	0.00 0.00
ADA Website Compliance	0.00	0.00	0.00	1.500.00	1.500.00
Website Administration	1,800.00	3,300.00	1,500.00	1,800.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$48,425.00	\$55,881.00	\$7,456.00	\$61,775.00	\$13,350.00
LEGAL COUNSEL					
District Counsel	5,000.00	5,000.00	0.00	3,500.00	(1,500.00)
TOTAL DISTRICT COUNSEL	\$5,000.00	\$5,000.00	\$0.00	\$3,500.00	(\$1,500.00)
UTILITY SERVICES					
Street Lights	50,000.00	35,000.00	(15,000.00)	50,000.00	0.00
Other Electric Services	0.00	14,944.00	14,944.00	8,000.00	8,000.00
Water Utility Services TOTAL UTILITY SERVICES	8,000.00 \$58.000.00	4,000.00 \$53,944.00	(4,000.00) (\$4.056.00)	8,000.00 \$66,000.00	0.00 \$8,000,00
	\$38,000.00	\$55,944.00	(\$4,030.00)	\$66,000.00	\$8,000.00
GARBAGE/SOLID WASTE CONTROL SERVICES Garbage Collection	2,000.00	1,000.00	(1.000.00)	2,400.00	400.00
TOTAL GARBAGE COLLECTION	\$2,000.00	\$1,000.00	(\$1,000.00)	\$2,400.00	\$400.00
OTHER PHYSICAL ENVIRONMENT	V2,000.00	\$1,000.00	(01,000.00)	02,100.00	0400.00
Pool Maintenance	6,000.00	3,000.00	(3,000.00)	9,000.00	3,000.00
Waterway Management System	9,000.00	4,560.00	(4,440.00)	6,000.00	(3,000.00)
Irrigation Maintenance	5,000.00	500.00	(4,500.00)	5,000.00	0.00
General, Property & Casualty Insurance	6,000.00	2,819.00	(3,181.00)	6,000.00	0.00
Misc. Maintenance	0.00	0.00	0.00	5,000.00	5,000.00
Club Facility Maintenance	10,000.00	5,000.00	(5,000.00)	10,000.00	0.00
Landscape Maintenance Mulch	50,000.00	33,840.00 0.00	(16,160.00) 0.00	50,000.00 6,000.00	0.00 6.000.00
Landscape Maintenance Other	10,000.00	0.00	(10.000.00)	6,000.00	(4,000.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	\$96,000.00	\$49,719.00	(\$46,281.00)	\$103,000.00	\$7,000.00
RESERVES	,	, =====	<u> </u>		. ,
Reserves	0.00	8,045.42	8,045.42	0.00	0.00
TOTAL RESERVES	\$0.00	\$8,045.42	\$8,045.42	\$0.00	\$0.00
TOTAL EXPENDITURES	\$209,425.00	\$173,589.42	(\$35,835.58)	\$242,675.00	\$33,250.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENGLES ST RETERIORS OTHER (UNDER) EAT ENDITURES	VV.00	VV.00	00.00	90.00	00.00

^{***} EXCLUDES 2% HILLSBOROUGH COUNTY COLLECTION COST

^{***} EXCLUDES 4% EARLY PAYMENT DISCOUNT



GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Miscellaneous Administration

This is required of the District to store its official records.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.



GENERAL FUND 001

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Investment Reporting Fees

This is to provide an investment report to the District on a quarterly basis.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Technology Services

This is to upgrade and keep current the operating components to comply with new governmental accounting standards along with basic website maintenance.

Website Administration

This is for maintenance and administration of the Districts official website.

Capital Outlay

This is to purchase new equipment as required.

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Electric Utility Services

Electric Utility Services

This item is for street lights, pool, recreation facility and other common element electricity

Garbage/Solid Waste Control Services

Garbage Collection

This item is for pick up at the recreation facility and parks as needed.

Water-Sewer Combination Services

Water Utility Services

This item is for the potable and non-potable water used for irrigation.

Other Physical Environment

Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water.

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.



GENERAL FUND 001

Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

Property Taxes

This item is for property taxes assessed to lands within the District.

Irrigation Maintenance

Repairs necessary for everyday operation of the irrigation system to ensure its effectiveness.

Pool Maintenance

This item is necessary to contract with a vendor to maintain the pool within state guidelines for public use.

Clubhouse Maintenance

This item provides for operations, maintenance, and supplies to the District's Amenity Center.



DEBT SERVICE FUND SERIES 2018

REVENUES	
CDD Debt Service Assessments	\$ 464,844
TOTAL REVENUES	\$ 464,844
EXPENDITURES	
Series 2018 May Bond Interest Payment	\$ 169,922
Series 2018 November Bond Principal Payment	\$ 125,000
Series 2018 November Bond Interest Payment	\$ 169,922
TOTAL EXPENDITURES	\$ 464,844
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2020	\$ 6,950,000
Principal Payment Applied Toward Series 2018 Bonds	\$ 125,000
Bonds Outstanding - Period Ending 11/1/2021	\$ 6,825,000



DEBT SERVICE FUND SERIES 2020

REVENUES	
CDD Debt Service Assessments	\$ 23,375
TOTAL REVENUES	\$ 23,375
EXPENDITURES	
Series 2020 May Bond Principal Payment	\$ 5,000
Series 2020 May Bond Interest Payment	\$ 9,250
Series 2020 November Bond Interest Payment	\$ 9,125
TOTAL EXPENDITURES	\$ 23,375
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2020	\$ 370,000
Principal Payment Applied Toward Series 2020 Bonds	\$ 5,000
Bonds Outstanding - Period Ending 11/1/2021	\$ 365,000



SCHEDULE OF ANNUAL ASSESSMENTS⁽¹⁾

Lot Size	EBU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2020 Total Assessment	Debt Service Per Unit	O&M Per Unit	FY 2021 Total Assessment	Total Increase / (Decrease) in Annual Assmt
			SERII	ES 2018 - PH	ASES 1, 2A & 2	B, PHASE 2C	(4 LOTS)		
Single Family 40'	1.00	226	\$1,250.00	\$560.84	\$1,810.84	\$1,250.00	\$618.73	\$1,868.73	\$57.89
Single Family 50'	1.25	137	\$1,562.50	\$701.05	\$2,263.55	\$1,562.50	\$773.42	\$2,335.92	\$72.37
Subtotal		363							
				SER	RIES 2020 - PH	HASE 2C			
Single Family 50'	1.25	16	\$1,595.75	\$701.05	\$2,296.80	\$1,595.75	\$773.42	\$2,369.17	\$72.37
Subtotal		16			-				
TOTAL		379	_						

Notations:

⁽¹⁾ Annual assessments are adjusted for the County collection costs and statutory discounts for early payment.

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

1 May 7, 2020 Minutes of Regular Meeting 2 3 **Minutes of the Regular Meeting** 4 5 The Regular Meeting of the Board of Supervisors for the Timber Creek Community Development District was held on Thursday, May 7, 2020 at 2:00 p.m. via conference call at 6 7 1-866-906-9330 with access code 4863181. 8 9 10 1. CALL TO ORDER/ROLL CALL 11 12 Gene Roberts called the Regular Meeting of the Board of Supervisors of the Timber Creek 13 Community Development District to order on Thursday, May 7, 2020 at 2:43 p.m. 14 15 **Board Members Present and Constituting a Quorum:** 16 Jeff Hills Chair 17 Nick Dister Vice Chair 18 Kelly Evans Supervisor 19 Steve Luce Supervisor 20 Laura Coffey Supervisor 21 22 **Staff Members Present:** 23 Brian Lamb District Manager, Meritus 24 Debby Nussel District Manager, Meritus 25 Gene Roberts District Manager, Meritus 26 Kristen Schalter District Counsel, Straley Robin Vericker 27 28 There were no other members of the general public in attendance. 29 30 2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS 31 32 33 There were no audience questions or comments on agenda items. 34 35 36 3. BUSINESS ITEMS 37 A. Consideration of Resolution 2020-03; Approving Fiscal Year 2021 Proposed 38 **Budget** 39 40 The Board tabled this item until the June meeting. 41 42 B. Consideration of Resolution 2020-04; Adopting Statutory Alternative Investment 43 **Policies** 44

45

46

Ms. Schalter reviewed the resolution with the Board.

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MOTION TO: Approve Resolution 2020-04.

MADE BY: Supervisor Hills SECONDED BY: Supervisor Dister DISCUSSION: None further

RESULT: Called to Vote: Motion PASSED

5/0 - Motion Passed Unanimously

54 55

C. Annual Disclosure of Qualified Electors

56 57

Mr. Roberts announced that as of April 15, 2020, Timber Creek CDD had 76 qualified electors.

58 59

D. Consideration of Resolution 2020-07; Setting Landowners Election & Meeting

60 61

Mr. Roberts reviewed the resolution with the Board.

62 63

66

67

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Approve Resolution 2020-07. MOTION TO:

64 MADE BY: **Supervisor Evans** 65 SECONDED BY: Supervisor Dister

> DISCUSSION: None further

Called to Vote: Motion PASSED **RESULT:**

5/0 - Motion Passed Unanimously

69

70

71

72 73

74 75

Mr. Roberts asked each Board supervisor if they would like to accept compensation for Board

There were no general matters of the District to discuss at this time.

meetings. Supervisor Hills, Supervisor Dister, and Supervisor Luce accepted compensation. Supervisor Evans and Supervisor Coffey declined compensation for Board meetings.

E. Discussion on Acceptance of Compensation for Board Members

76 77

F. General Matters of the District

78

79 80

81

82 4. CONSENT AGENDA 83 A. Consideration of Minutes of the Regular Meeting February 6, 2020 84 85 The Board reviewed the minutes. 86 87 MOTION TO: Approve the February 6, 2020 minutes. 88 MADE BY: **Supervisor Hills** 89 SECONDED BY: **Supervisor Dister** 90 **DISCUSSION:** None further 91 **RESULT:** Called to Vote: Motion PASSED 92 5/0 - Motion Passed Unanimously 93 94 B. Consideration of Operation and Maintenance Expenditures January 2020 95 The Board reviewed the January 2020 O&Ms. 96 97 98 Approve January 2020 O&Ms. MOTION TO: 99 MADE BY: **Supervisor Evans** 100 SECONDED BY: Supervisor Luce 101 DISCUSSION: None further 102 Called to Vote: Motion PASSED **RESULT:** 103 5/0 - Motion Passed Unanimously 104 105 C. Consideration of Operation and Maintenance Expenditures February 2020 106 107 The Board reviewed the February 2020 O&Ms. 108 109 MOTION TO: Approve February 2020 O&Ms. 110 MADE BY: **Supervisor Evans** 111 SECONDED BY: Supervisor Dister 112 DISCUSSION: None further Called to Vote: Motion PASSED 113 **RESULT:** 114 5/0 - Motion Passed Unanimously 115 D. Consideration of Operation and Maintenance Expenditures March 2020 116 117 The Board reviewed the March 2020 O&Ms. 118 119

120								
121		MOTION TO:	Approve March 2020 O&Ms.					
122		MADE BY:	Supervisor Evans					
123		SECONDED BY:	Supervisor Dister					
124		DISCUSSION:	None further					
125		RESULT:	Called to Vote: Motion PASSED					
126		KLSCL1.	5/0 - Motion Passed Unanimously					
			3/0 - Motion Lassed Chainmously					
127	E D							
128 129	E. Re	eview of Financial St	atements Month Ending March 31, 2020					
130	The Board rev	viewed and accepted t	he financials					
131	The Board Te	viewed and accepted t	and interioris.					
132								
133		R/STAFF REPORTS						
134		ct Counsel						
135 136		ct Engineer						
130	C. Distri	ct Manager						
138	There were no	additional reports fro	m staff at this time.					
139	111010 ((010 110	o wooding and top of the first						
140								
141	6. SUPERV	ISOR REQUESTS						
142								
143 144	There were no	o supervisor requests.						
144								
146	7. AUDIEN	CE OUESTIONS, C	OMMENTS AND DISCUSSION FORUM					
147		2 - 2 - 2 - 2 - 2 - 2						
148	There were no	o audience questions of	or comments.					
149								
150								
151 152	8. ADJOUR	KNMENT						
153		MOTION TO:	Adjourn.					
154		MADE BY:	Supervisor Evans					
155		SECONDED BY:	Supervisor Hills					
156		DISCUSSION:	None further					
157		RESULT:	Called to Vote: Motion PASSED					
158			5/0 - Motion Passed Unanimously					
159		<u> </u>						
160								

These minutes were done in summar	y format.
considered at the meeting is advised	eal any decision made by the Board with respect to and that person may need to ensure that a verbatim reconstimony and evidence upon which such appeal is to be based.
Meeting minutes were approved a noticed meeting held on	at a meeting by vote of the Board of Supervisors at a
70	
Signature	Signature
Printed Name	Printed Name
Title:	Title:
□ Secretary	□ Chairman
□ Assistant Secretary	□ Vice Chairman
	Recorded by Records Administrator
	Signature
	Date

Timber Creek Community Development District Summary of Operations and Maintenance Invoices

	Invoice /Account		Vendor	
Vendor	Invoice/Account Number	Amount	vendor Total	Comments/Description
Monthly Contract	Hamber	Amount	Total	Comments/ Description
Meritus Districts	9709	\$ 2,153.15		District Management Service Charge - April
ivientus districts	9709	\$ 2,155.15		2020
Sitex Aquatics	3561B	380.00		Monthly Lake Maintenance for April 2020
Monthly Contract Sub-Total		\$ 2,533.15		
Variable Contract				
Variable Contract Sub-Total		\$ 0.00		
Utilities				
BOCC	6143684734 032520	\$ -101.90		Waste Service - thru 03/20/2020
Tampa Electric	211018485063 032620	1,992.32		Electric Service - thru 03/26/2020
Tampa Electric	211018485063 040620	2,004.23		Electric Service - thru 04/06/2020
Tampa Electric	221007623665 040620	159.05		Electric Service - thru 04/06/2020
Tampa Electric	221007683099 040620	21.20		Electric Service - thru 04/06/2020
Tampa Electric	221007683412 040620	53.98		Electric Service - thru 04/06/2020
Tampa Electric	221007708326 040620	21.67		Electric Service - thru 04/06/2020
Tampa Electric	221007724737 040620	18.52	\$ 4,270.97	Electric Service - thru 04/06/2020
Utilities Sub-Total		\$ 4,169.07		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Grau and Associates	19456	\$ 1,000.00		Audit FYE 09/30/19 Invoice date 04.02.2020
Stantec	1640718	1,017.75		Professional Services - 04/01/2020
Straley Robin Vericker	18152	113.70		Professional Services Thru March 15 20

Timber Creek Community Development District Summary of Operations and Maintenance Invoices

	Invoice/Account		Vendor	
Vendor	Number	Amount	Total	Comments/Description
Additional Services Sub-Total		\$ 2,131.45		

TOTAL:	\$ 8,833.67	

Approved (with any necessary revisions noted):

Signature Printed Name

Title (check one):

[] Chairman [] Vice Chairman [] Assistant Secretary

Meritus Districts

2005 Pan Am Circle Suite 300 Tampa, FL 33607

Voice: 813-397-5121 Fax: 813-873-7070



Invoice Number: 9709

Invoice Date: Apr 1, 2020

Page: 1

Ship to:			

Customer ID	Customer PO	Payment T	erms
Timber Creek CDD		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		4/1/20

Quantity	Item	Description	Unit Price	Amount
		District Management Services - April		2,000.00
		Website Administration		150.00
		Postage - February		3.18

Subtotal	2,153.15
Sales Tax	
Total Invoice Amount	2,153.15
Payment/Credit Applied	
TOTAL	2,153.15



7643 Gate Parkway Suite# 104-167 Jacksonville, FL 32256

Date	Invoice #
4/1/2020	3561B

Bill To	
Timber Creek CDD 2005 Pan AM Circle, Ste 300 Tampa, FL 33607	

P.O. No.	Terms	Project
	1	

Monthly Lake Maintenance Please note that our remittance address has changed. Our new remittance address is: 7643 Gate Parkway Suite# 104-167 Jacksonville, FL 32256	Quantity	Description	Rate	Amount
		Please note that our remittance address has changed. Our new remittance address is: 7643 Gate Parkway Suite# 104-167 Jacksonville, FL 32256		380.00



CUSTOMER NAME
TIMBER CREEK CDD

ACCOUNT NUMBER 6143684734 **BILL DATE** 03/25/2020

04/15/2020

Service Address: 10224 OPALINE SKY CT

S-Page 1 of 1

METER	PREVIOUS	PREVIOUS	PRESENT	PRESENT	CONSUMPTION	READ	METER
NUMBER	DATE	READ	DATE	READ	(IN GALLONS)	TYPE	DESCRIPTION
61056877	02/20/2020	60	03/20/2020	108	4800	ACTUAL	WATER

Service Address Charges	
Customer Bill Charge	\$4.41
Purchase Water Pass-Thru	\$14.06
Water Base Charge	\$15.33
Water Usage Charge	\$3.60
Sewer Base Charge	\$37.08
Sewer Usage Charge	\$22.94
Total Service Address Charges	\$97.42

Summary of Account Charges

Previous Balance (\$199.32)

Net Payments - Thank You \$0.00

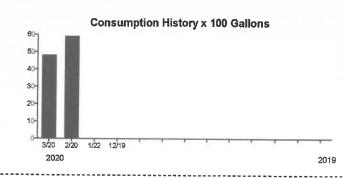
Credit Amount (\$199.32)

Total Account Charges \$97.42

AMOUNT DUE (\$101.90)

Notice

CREDIT BALANCE - DO NOT PAY.





Make checks payable to: BOCC

ACCOUNT NUMBER: 6143684734

Received
APR 02 2020

ELECTRONIC PAYMENTS BY CHECK OR

Automated Payment Line: (813) 276 8526 Internet Payments: HCFLGov.net/WaterBill Additional Information: HCFLGov.net/Water

VISA Mascerca
DISCOVER

THANK YOU!

րիանկիրիկունականնակություն

TIMBER CREEK CDD C/O MERITUS 2005 PAN AM CIR STE 300 TAMPA FL 33607-6008 DUE DATE

04/15/2020

Credit Balance DO NOT PAY



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fyP8 hin

Statement Date: 03/26/2020 Account: 211018485063

Current month's charges: \$1,992.32 Total amount due: \$1,992.32 Payment Due By: 04/16/2020

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 10202 TUCKER JONES RD RIVERVIEW, FL 33578-7630

Your Account Summary	
Previous Amount Due	\$4,301.90
Payment(s) Received Since Last Statement	-\$4,301.90
Current Month's Charges	\$1,992.32
Total Amount Due	\$1,992.32

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Amount not paid by due date may be assessed a late payment charge and an additional deposit.



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MAR 3 0 2020

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Total amount due: Payment Due By: **Amount Enclosed**

Account: 211018485063

\$1.992.32 \$1,992.32 04/16/2020

Current month's charges:

641506778042

00003327 01 AV 0.38 33607 FTECO103262023274110 00000 03 01000000 007 03 17336 002 ՖուՄընլիում|Մ||ԱլՄվՈւտիՄ|Աբգլլ||ՌուՄլը-||<u>Մ</u>իՄաբալՄի TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

MAIL PAYMENT TO: TECO P.O. BOX 31318 TAMPA, FL 33631-3318







Account: Statement Date:

211018485063 03/26/2020

Current month's charges due 04/16/2020

Details of Charges - Service from 02/01/2020 to 03/02/2020

Service for: 10202 TUCKER JONES RD, RIVERVIEW, FL 33578-7630 Rate Schedule: Lighting Service

Lighting Service Items LS-1 (Bright Choices) for 31 days

1066 kWh @ \$0.02871/kWh \$30.60 Lighting Energy Charge Fixture & Maintenance Charge 57 Fixtures \$701.05 Lighting Pole / Wire 57 Poles \$1227.21 1066 kWh @\$0.02989/kWh \$31.86 Lighting Fuel Charge Florida Gross Receipt Tax \$1.60

Lighting Charges \$1,992.32

Total Current Month's Charges \$1,992.32





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Statement Date: 04/06/2020 Account: 211018485063

Unpaid balance

\$1,992.32

\$2,004.23 Current month's charges: \$3,996.55 Total amount due: 04/27/2020 Payment Due By:



TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 10202 TUCKER JONES RD RIVERVIEW, FL 33578-7630

Your Account Summary

Previous Amount Due Payment(s) Received Since Last Statement **Unpaid Balance**

Current Month's Charges

Total Amount Due

\$1,992.32 \$0.00 \$1,992.32

\$2,004.23

\$3,996.55

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Account: 211018485063

Unpaid balance

\$1,992.32 \$2,004.23 Current month's charges: \$3,996.55 Total amount due: 04/27/2020 Payment Due By:

Amount Enclosed

611877190056

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

MAIL PAYMENT TO: **TECO** P.O. BOX 31318 TAMPA, FL 33631-3318



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Account:

211018485063

Statement Date:

04/06/2020

Current month's charges due 04/27/2020



Details of Charges – Service from 03/03/2020 to 03/31/2020

Rate Schedule: Lighting Service Service for: 10202 TUCKER JONES RD, RIVERVIEW, FL 33578-7630

Lighting Service Items LS-1 (Bright Choices) for 29 days

1083 kWh @ \$0.02871/kWh \$31.09 Lighting Energy Charge 57 Fixtures \$711.93 Fixture & Maintenance Charge \$1227.21 Lighting Pole / Wire 57 Poles Lighting Fuel Charge 1083 kWh @ \$0.02989/kWh \$32.37 \$1.63 Florida Gross Receipt Tax

Lighting Charges \$2,004.23

Total Current Month's Charges

\$2,004.23



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fyps in

Statement Date: 04/06/2020 Account: 221007623665

Current month's charges: Total amount due:

\$159.05

\$159.05

Payment Due By:

04/27/2020

10208 CLOUDBURST CT, FOUNTAIN RIVERVIEW, FL 33578

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

Your Account Summary	
Previous Amount Due	
Payment(s) Received Since Last Statement	
Current Month's Charges	

Total Amount Due

\$159.05 \$159.05

\$134.19 -\$134.19

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Account: 221007623665

Current month's charges: \$159.05 Total amount due: \$159.05 Payment Due By: 04/27/2020

Amount Enclosed

672370907241

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

MAIL PAYMENT TO: **TECO** P.O. BOX 31318 TAMPA, FL 33631-3318





Account:

221007623665

Statement Date:

04/06/2020

Current month's charges due 04/27/2020



Details of Charges - Service from 03/04/2020 to 04/01/2020

Service for: 10208 CLOUDBURST CT, FOUNTAIN, RIVERVIEW, FL 33578

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	Previous = Reading	Total Used	Multiplier	Billing Period
J41945	04/01/2020	7,069	5,551	1,518 kWh	1	29 Days
Basic Servic Energy Char Fuel Charge Florida Gros Electric Ser	ge s Receipt Tax	,	Vh @ \$0.06010/kWh Vh @ \$0.03016/kWh ——	\$18.06 \$91.23 \$45.78 \$3.98 \$159.0	Kilowatt-Ho (Average)	urs Per Day 62 52 64 53
Total Comment Mandala Channes				£450.05		33

Total Current Month's Charges

\$159.05



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fy PS & in

Statement Date: 04/06/2020 Account: 221007683099

\$21.20 Current month's charges: Total amount due: \$21.20 04/27/2020 Payment Due By:



TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 10224 OPALINE CR, CLUBHSE RIVERVIEW, FL 33578

Your Account Summary \$20.86 Previous Amount Due -\$20.86 Payment(s) Received Since Last Statement **Current Month's Charges** \$21.20 \$21.20 **Total Amount Due**

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2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

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Account: 221007683099

Current month's charges: \$21.20 Total amount due: \$21.20 Payment Due By: 04/27/2020 **Amount Enclosed**

672370907242

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

MAIL PAYMENT TO: TECO P.O. BOX 31318 TAMPA, FL 33631-3318





Account:

221007683099

Statement Date:

04/06/2020

Current month's charges due 04/27/2020



Details of Charges - Service from 03/04/2020 to 04/02/2020

Service for: 10224 OPALINE CR, CLUBHSE, RIVERVIEW, FL 33578

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	Previous Reading	=	Total Used	Multiplier	Billing Period
G38913	04/02/2020	96	67		29 kWh	1	30 Days
Basic Servion Energy Cha Fuel Charge Florida Gros Electric Se	arge e ss Receipt Tax		Wh @ \$0.06010/kV Wh @ \$0.03016/kV		\$18.06 \$1.74 \$0.87 \$0.53	•	urs Per Day 1.0 0.8 0.6
- 4 1 6		In a second			¢24.20		

Total Current Month's Charges

\$21.20



TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

ACCOUNT INVOICE

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Statement Date: 04/06/2020 Account: 221007683412

Current month's charges: Total amount due: Payment Due By:

\$53.98 04/27/2020

\$53.98



Your Account Summary

10224 OPALINE SKY CT, WELL

RIVERVIEW, FL 33578

Previous Amount Due Payment(s) Received Since Last Statement **Current Month's Charges**

Total Amount Due

\$158.86 -\$158.86 \$53.98

\$53,98

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\$53.98

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Account: 221007683412

Current month's charges: Total amount due: Payment Due By: 04/27/2020

Amount Enclosed

672370907243

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

MAIL PAYMENT TO: TECO P.O. BOX 31318 TAMPA, FL 33631-3318



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Account: Statement Date: 221007683412 04/06/2020

Current month's charges due 04/27/2020



Details of Charges – Service from 03/04/2020 to 04/01/2020

Service for: 10224 OPALINE SKY CT, WELL, RIVERVIEW, FL 33578

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current	Previous Reading	=	Total Used	Multiplier	Billing Period
J33968	04/01/2020	2,342	1,959		383 kWh	1	29 Days
Basic Servic Energy Chai Fuel Charge Florida Gros Electric Ser	rge s Receipt Tax		Wh @\$0.06010/kW Wh @\$0.03016/kW		\$18.06 \$23.02 \$11.55 \$1.35	•	urs Per Day
T-4-1 0:-		la a mara a			¢52.00		

Total Current Month's Charges

\$53.98



TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

ACCOUNT INVOICE

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\$21.67

Statement Date: 04/06/2020 Account: 221007708326

Current month's charges: Total amount due:

\$21.67 Payment Due By: 04/27/2020



Your Account Summary

Previous Amount Due Payment(s) Received Since Last Statement

Current Month's Charges

10221 HAPPY HEART AV

RIVERVIEW, FL 33578

Total Amount Due

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\$21.67





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Account: 221007708326

Current month's charges: \$21.67 \$21.67 Total amount due: Payment Due By: 04/27/2020

Amount Enclosed

676074605894

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

MAIL PAYMENT TO: **TECO** P.O. BOX 31318 TAMPA, FL 33631-3318

37 Page 1 of 4



ACCOUNT INVOICE

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Account:

221007708326

Statement Date:

04/06/2020

Current month's charges due 04/27/2020



Details of Charges – Service from 03/04/2020 to 04/01/2020

Service for: 10221 HAPPY HEART AV, RIVERVIEW, FL 33578

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	Previous Reading	=	Total Used	Multiplier	Billing Period
K76065	04/01/2020	103	69		34 kWh	1	29 Days
Basic Servic Energy Char Fuel Charge Florida Gross Electric Service	ge s Receipt Tax		Vh @ \$0.06010/k\ Vh @ \$0.03016/k\		\$18.06 \$2.04 \$1.03 \$0.54	Kilowatt-Ho (Average)	urs Per Day
					4		

Total Current Month's Charges

\$21.67



TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

ACCOUNT INVOICE



Statement Date: 04/06/2020 Account: 221007724737

Current month's charges: Total amount due:

Payment Due By: 04/27/2020



Your Account Summary

10251 TUCKER JONES RD

RIVERVIEW, FL 33578

Previous Amount Due Payment(s) Received Since Last Statement **Current Month's Charges**

Total Amount Due

\$18.52

\$18.52

\$17.46

-\$17.46

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\$18.52

\$18.52

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business days



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Account: 221007724737

Current month's charges: \$18.52 Total amount due: \$18.52 04/27/2020 Payment Due By:

Amount Enclosed

676074605895

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

MAIL PAYMENT TO: TECO P.O. BOX 31318 TAMPA, FL 33631-3318





ACCOUNT INVOICE

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f 🕶 P S 🛗 in

Account:

221007724737

Statement Date:

04/06/2020

Current month's charges due 04/27/2020



Details of Charges – Service from 03/04/2020 to 04/01/2020

Service for: 10251 TUCKER JONES RD, RIVERVIEW, FL 33578

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	Previous Reading	=	Total Used	Multiplier	Billing Period
K85948	04/01/2020	0	0		0 kWh	1	29 Days
Basic Service Charge Florida Gross Receipt Tax Electric Service Cost			-	\$18.06 \$0.46 \$18.52	Tampa Electric Kilowatt-Hor (Average)		
Total Current Month's Charges					\$18.52	MAN O FEB O	

Grau and Associates

951 W. Yamato Road, Suite 280 Boca Raton, FL 33431www.graucpa.com

Phone: 561-994-9299 Fax: 561-994-5823

Timber Creek Community Development District 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Invoice No.

19456

Date

04/02/2020

 SERVICE
 AMOUNT

 Audit FYE 09/30/2019
 \$ 1,000.00

 Current Amount Due
 \$ 1,000.00

0 - 30	31- 60	61 - 90	91 - 120	Over 120	Balance
1,000.00	0.00	0.00	0.00	0.00	1,000.00



INVOICE Page 1 of 1

Invoice Number
Invoice Date
Purchase Order
Customer Number
Project Number

Bill To

Timber Creek Community Development District Brian Lamb c/o Meritus Districts 2005 Pan Am Circle Suite 300 Tampa FL 33607

Please Remit To

Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States

Project Timber Creek CDD/District Eng Svcs

Project Manager Stewart, Tonja L For Period Ending March 20, 2020

Current Invoice Total (USD) 1,017.75

Process requisitions

United States

Top Task 2020 2020 FY General Consulting

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Nurse, Vanessa M	2.25	127.00	285.75
	Stewart, Tonja L	4.00	183.00	732.00
	Subtotal Professional Services	6.25	-	1,017.75

Top Task Subtotal	2020 FY General Consulting	1,017.75
	Total Fees & Disbursements	1,017.75
	INVOICE TOTAL (USD)	1,017.75

Due upon receipt or in accordance with terms of the contract

> 51300-3103 AZ

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

TIMBER CREEK COMMUNITY DEVELOPMENT DISTRICT

March 23, 2020

2005 Pan Am Circle, Suite 120

Client: 001498 Matter: 000001

Tampa, FL 33607

Invoice #: 18152

Page:

1

RE: General

For Professional Services Rendered Through March 15, 2020

SERVICES

Date	Person	Description of Services	Hours	
2/21/2020	JMV	REVIEW COMMUNICATION FROM T. STEWART; REVIEW REPORT; DRAFT EMAIL TO T. STEWART.	0.3	
		Total Professional Services	0.3	\$91.50

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	0.3	\$91.50

DISBURSEMENTS

Date	Description of Disbursements	Amount
2/12/2020	XPRESS DELIVERIES, LLC- Courier Service-	\$21.75
3/15/2020	Photocopies (3 @ \$0.15)	\$0.45
	Total Disbursements	\$22.20

51400-3107

March 23, 2020

Client:

001498 000001

Matter: Invoice #:

18152

Page:

2

Total Services
Total Disbursements

\$91.50 \$22.20

Total Current Charges

\$113.70

PAY THIS AMOUNT

\$113.70

Please Include Invoice Number on all Correspondence

Timber Creek Community Development District

Financial Statements (Unaudited)

Period Ending April 30, 2020



Meritus Districts 2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

Balance Sheet

As of 4/30/2020 (In Whole Numbers)

	General Fund	Debt Service Fund Series 2018	Capital Projects Fund Series 2018	General Fixed Assets Account Group	General Long-Term Debt	Total
Assets						
Cash-Operating Account	122,291	0	0	0	0	122,291
Bank-Investment Revenue 2018 (8000)	0	410,668	0	0	0	410,668
Bank-Investment Interest 2018 (8001)	0	0	0	0	0	0
Bank-Investment Reserve 2018 (8003)	0	233,375	0	0	0	233,375
Bank-Investment Sinking 2018 (8002)	0	0	0	0	0	0
Bank-Investment Constr Genl 2018 (8005)	0	0	12	0	0	12
Bank-Investment Constr Phase I 2018 (8006)	0	0	9	0	0	9
Bank-Investment Constr Amenity 2018 (8007)	0	0	236,666	0	0	236,666
Bank-Investment Costs of Issu 2018 (8008)	0	0	0	0	0	0
Due From Developer	0	0	0	0	0	0
Prepaid Professional Liability Insurance	0	0	0	0	0	0
Prepaid General Liability Insurance	0	0	0	0	0	0
Prepaid Trustees Fees	673	0	0	0	0	673
Construction Work-In-Progress	0	0	0	6,215,557	0	6,215,557
Amount Available-Debt Service	0	0	0	0	311,222	311,222
Amount To Be Provided-Debt Service	0	0	0	0_	6,758,778	6,758,778
Total Assets	122,964	644,043	236,687	6,215,557	7,070,000	14,289,251
Liabilities						
Accounts Payable	3,580	0	0	0	0	3,580
Accounts Payable Other	0	0	0	0	0	0
Revenue Bonds Payable Series 2018	0	0	0	0	7,070,000	7,070,000
Total Liabilities	3,580	0	0	0	7,070,000	7,073,580
Fund Equity & Other Credits						
Fund Balance-All Other Reserves	(49,169)	607,358	1,183,466	0	0	1,741,655
Fund Balance-Unreserved	41,708	0	0	0	0	41,708
Investment In General Fixed Assets	0	0	0	6,215,557	0	6,215,557
Other	118,184	622,590	(946,779)	0	0	(186,601)
Total Fund Equity & Other Credits	110,723	1,229,948	236,687	6,215,557	0	7,812,319
Total Liabilities & Fund Equity	114,303	1,229,948	236,687	6,215,557	7,070,000	14,885,899

Statement of Revenues and Expenditures

001 - General Fund From 10/1/2019 Through 4/30/2020 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Idget Remainin - Original
Revenues				
Special Assessments - Service Charges				
O&M Assmts - Tax Roll	150,775	150,994	219	0 %
O&M Assmts - Off-Roll	58,650	32,291	(26,359)	(45)%
Interest Earnings				
Interest Earnings	0	91	91	0 %
Contributions & Donations From Private Sources				
Developer Contribution	0	4,052	4,052	0 %
Total Revenues	209,425	187,428	(21,997)	(11)%
Expenditures				
Financial & Administrative				
District Management	24,000	14,000	10,000	42 %
District Management District Engineer	4,000	2,883	1,117	28 %
Disclosure Report	4,200	0	4,200	100 %
Trustees Fees	4,300	2,357	1,943	45 %
Auditing Services	5,000	1,523	3,477	70 %
Postage, Phone, Faxes, Copies	150	29	121	81 %
Public Officials Insurance	2,500	2,306	194	8 %
Legal Advertising	2,000	1,388	613	31 %
Bank Fees	200	45	155	78 %
Dues, Licenses & Fees	175	175	0	0 %
Office Supplies	100	0	100	100 %
Website Administration	1,800	2,550	(750)	(42)%
Legal Counsel			, ,	, ,
District Counsel	5,000	3,320	1,680	34 %
Utility Services				
Street Lights	50,000	183	49,817	100 %
Other Electric Services	0	16,067	(16,067)	0 %
Water Utility Service	8,000	0	8,000	100 %
Garbage/Solid Waste Control Services				
Garbage Collection	2,000	0	2,000	100 %
Other Physical Environment				
Pool Maintenance	6,000	0	6,000	100 %
Waterway Management System	9,000	2,660	6,340	70 %
Irrigation Maintenance	5,000	0	5,000	100 %
General, Property & Casualty Insurance	6,000	2,819	3,181	53 %
Club Facility Maintenance	10,000	0	10,000	100 %
Landscape Maintenance	50,000	16,940	33,060	66 %
Landscape Maintenance Other	10,000	0	10,000	100 %
Total Expenditures	209,425	69,244	140,181	67 <u>%</u>

Statement of Revenues and Expenditures

001 - General Fund From 10/1/2019 Through 4/30/2020 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Idget Remainin - Original
Excess Revenues Over (Under) Expenditures	0	118,184	118,184	0 %
Fund Balance, Beginning of Period Fund Balance-All Other Reserves				
	0	(49,169)	(49,169)	0 %
Fund Balance-Unreserved				
	0	41,708	41,708	0 %
Total Fund Balance, Beginning of Period	0	(7,461)	(7,461)	0 %
Fund Balance, End of Period	0	110,723	110,723	0 %

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Statement of Revenues and Expenditures

201 - Debt Service Fund -- Series 2018 From 10/1/2019 Through 4/30/2020 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Idget Remainin - Original
Revenues				
Special Assessments - Capital Improvement				
DS Assessments - Tax Roll	464,794	336,535	(128,259)	(28)%
DS Assessments - Off Roll	0	73,500	73,500	0 %
Interest Earnings				
Interest Earnings	0	287	287	0 %
Contributions & Donations From Private Sources				
Developer Contribution	0	212,267	212,267	0 %
Total Revenues	464,794	622,590	157,796_	34 %
Excess Revenues Over (Under) Expenditures	464,794	622,590	157,796	34 %
Fund Balance, Beginning of Period Fund Balance-All Other Reserves				
	0	607,358	607,358	0 %
Total Fund Balance, Beginning of Period	0	607,358	607,358	0 %
Fund Balance, End of Period	464,794	1,229,948	765,154	<u>165 %</u>

Statement of Revenues and Expenditures

202 - Debt Service Fund - Series 2020 From 10/1/2019 Through 4/30/2020 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Idget Remainin - Original
Revenues				
Interest Earnings				
Interest Earnings	0	2	2	0 %
Total Revenues	0	2	2	0 %
Other Financing Sources				
Debt Proceeds				
Bond Proceeds	0	(19,389)	19,389	0 %
Interfund Transfer				
Interfund Transfer	0	1	(1)	0 %
Total Other Financing Sources	0	(19,388)	19,388_	0%
Excess Revenues Over (Under) Expenditures	0	19,391	19,391	0 %
Fund Balance, End of Period	0	19,391	19,391	0 %

Statement of Revenues and Expenditures

301 - Capital Projects Fund -- Series 2018 From 10/1/2019 Through 4/30/2020 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Idget Remainin - Original
Revenues				
Interest Earnings				
Interest Earnings	0_	786	786	0 %
Total Revenues	0_	786	786_	0 %
Expenditures				
Other Physical Environment				
Improvements Other Than Buildings	0	947,565	(947,565)	0 %
Total Expenditures	0	947,565	(947,565)	0 %
Excess Revenues Over (Under) Expenditures	0	(946,779)	(946,779)	0 %
Fund Balance, Beginning of Period Fund Balance-All Other Reserves				
	0	1,183,466	1,183,466	0 %
Total Fund Balance, Beginning of Period	0	1,183,466	1,183,466	0 %
Fund Balance, End of Period	0	236,687	236,687	0 %

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Statement of Revenues and Expenditures

302 - Capital Projects Fund - Series 2020 From 10/1/2019 Through 4/30/2020 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Idget Remainin - Original
Revenues				
Interest Earnings				
Interest Earnings	0	13	13	0 %
Total Revenues	0	13_	13_	0 %
Other Financing Sources Interfund Transfer				
Interfund Transfer	0	(1)	1	0 %
Total Other Financing Sources	0	(1)	1	0 %
Excess Revenues Over (Under) Expenditures				0 %
Fund Balance, End of Period	0	14	14	0 %

Timber Creek CDD Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 04/30/2020 Reconciliation Date: 4/30/2020

Status: Locked

Bank Balance	122,290.82
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	122,290.82
Balance Per Books	122,290.82
Unreconciled Difference	0.00

Click the Next Page toolbar button to view details.

Timber Creek CDD Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 04/30/2020 Reconciliation Date: 4/30/2020

Status: Locked

Cleared Checks/Vouchers

Document Number	Document Date	Document Description	Document Amount	Payee
202	3/12/2020	System Generated Check/Voucher	380.00	Sitex Aquatics
207	3/27/2020	Series 2018 FY20 DS Assessments DRH	25,500.00	Timber Creek CDD
206	4/1/2020	System Generated Check/Voucher	2,153.15	Meritus Districts
208	4/7/2020	System Generated Check/Voucher	380.00	Sitex Aquatics
209	4/7/2020	System Generated Check/Voucher	113.70	Straley Robin Vericker
210	4/7/2020	System Generated Check/Voucher	1,992.32	Tampa Electric
211	4/13/2020	System Generated Check/Voucher	1,000.00	Grau and Associates
212	4/20/2020	System Generated Check/Voucher	1,017.75	Stantec Consulting Services Inc.
213	4/20/2020	System Generated Check/Voucher	2,278.65	Tampa Electric
Cleared Checks/Vouch	ers		34,815.57	

Timber Creek CDD Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 04/30/2020 Reconciliation Date: 4/30/2020

Status: Locked

Cleared Deposits

Deposit Number	Document Number	Document Date	Document Description	Document Amount
	10017930	4/23/2020	Off Roll - O&M Blk15 Lot 1, Blk13 Lot 6	1,317.98
Cleared Deposits				1,317.98